

**Pilot Programs Ad-Hoc Committee
WEBINAR
January 31, 2007
1430**

Members Present:	Members Absent:	Staff:	Others:
Helen Nelson Jon Blank Steve Puckett Connie Purvis Larry Snyder Monty Dixon	Delbert Garret Thomas Jarman Gary Dalton	Greg Neiman Warren Short	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The Meeting was called to order at 1445	
II. Introductions	The Chairman, Billy Altman, gave background behind the formation of this committee and its purpose.	
III. General Discussion & Ideas	<p>The Committee discussed the formation of standard scenarios which makes the process of recording competencies easier. Helen Nelson indicated she had a number in development and would send them out to the group by the end of the week.</p> <p>Helen Nelson also discussed creating a skills schedule book that lists the skills and how to run them to benefit the smaller programs. She has started this as well and has spoken to Tom Jarman about coordinating this effort. Billy suggested possibly breaking this project in pieces and assigning it to various members of the committee. Once a program knows how many skills sessions they have in their schedule, they will be able to use this to plan what will be done in each session.</p>	

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	<p>Billy Altman suggested putting out a standard template for scenario building and Helen indicated she would send out her template.</p> <p>There was a discussion of the cost of doing the program and whether there was additional funding to assist.</p> <p>Jon Blank sent his course outline to the group.</p> <p>There was discussion about the Initial Competency list and Greg will send out the latest file from PWC and Helen will send her book as well.</p> <p>There was a discussion about what textbooks the Coordinators were using.</p> <p>The committee agreed to begin tackling items in small sections. Helen Nelson and Tom Jarman will send out their templates for review by the Committee. Comments are due back to Greg Neiman by February 14th, 2007.</p> <p>Warren Short clarified Connie Purvis' proposal regarding supplemental payment for practical trainers. Warren reminded everyone that the maximum ratio for practicals/competency check off is 6:1. There was discussion about additional funding to support the Pilot Programs. Warren advised that anyone who feels they need additional funding to ensure the Pilot is able to run, they should work up a proposal and send it to Greg Neiman for consideration. Connie's proposal sought additional funding @ an amount of \$300/6 students.</p> <p>Warren reminded that the Pilot program is merely that, a Pilot to explore alternative ways to teach the material. The Office is not replacing the current process of teaching EMT-Basic Programs. It is possible that the Pilot Process will not fit in all areas of Virginia and it is not designed to do so.</p>	
VI. Establish Meeting Dates	WEBINAR - Wednesday, February 21 st , 2007 @ 1545	
Adjournment	Adjourn at 1630.	